CONSTITUTION OF THE LUIS QUINTANA CIVIC ASSOCIATION

1988

ARTICLE I

SECTION I - THE NAME OF THIS ORGANIZATION SHALL BE KNOWN AS THE LUIS QUINTANA CIVIC ASSOCIATION.

ARTICLE II

SECTION I - THE OBJECTIVES OF THIS ORGANIZATION SHALL BE:

1. TO WORK FOR THE GENERAL IMPROVEMENT OF THE COMMUNITY AND THE BETTERMENT OF ALL PEOPLE.
2. TO PROTECT THE RIGHTS OF ALL PEOPLE AND SECURE THE WELL BEING OF ALL WITHIN THE LAWS AND CONSTITUTION OF THE STATE OF NEW JERSEY AND THE UNITED STATES OF AMERICA.

ARTICLE III

SECTION I - ANY PERSON WHO ESPOUSES THE PRINCIPLES SET FORTH IN THE OBJECTIVES SHALL BE ELIGIBLE FOR MEMBERSHIP IN THE ORGANIZATION.

SECTION II - ALL APPLICATIONS FOR MEMBERSHIP SHALL BE MADE IN WRITING ON A CARD BEARING THE LEGEND, "I APPLY FOR MEMBERSHIP IN LUIS QUINTANA CIVIC ASSOCIATION", AND SHALL BE EXECUTED BY THE NEW MEMBER SETTING FORTH HIS NAME AND ADDRESS AND THE DATE EXECUTED, THEN BOUND BY A FEE FOR ONE YEAR.

ARTICLE IV

OFFICERS AND GOVERNORS

SECTION I - THE OFFICERS SHALL BE:

1. PRESIDENT
2. 1st VICE-PRESIDENT
3. 2nd VICE-PRESIDENT
4. 3rd VICE-PRESIDENT
5. 4th VICE-PRESIDENT
6. CORRESPONDING SECRETARY
7. RECORDING SECRETARY
8. TREASURER
9. ONE SGT-AT-ARMS
10. BOARD OF GOVERNORS (6) MEMBERS ONLY.

SECTION II - THE EXECUTIVE BOARD SHALL BE COMPOSED OF ALL THE OFFICERS AND THE BOARD OF GOVERNORS.

SECTION III - THE BOARD OF GOVERNORS SHALL BE COMPOSED OF SIX MEMBERS DESIGNATING A CHAIRMAN AND VICE-CHAIRMAN.

1. THE DUTIES OF THE BOARD OF GOVERNORS SHALL BE:

   A. FORMULATE CLUB POLICY.

   B. SERVE IN AN ADIVSORY CAPACITY.

2. THE CHAIRMAN OF THE BOARD OF GOVERNORS WILL SERVE AS THE CHAIRMAN OF THE EXECUTIVE BOARD.

ARTICLE V

QUORUM

SECTION I - FIFTEEN MEMBERS SHALL CONSTITUTE A QUORUM OF THE ORGANIZATION FOR THE TRANSACTION OF BUSINESS.

SECTION II - THREE MEMBERS OF THE EXECUTIVE BOARD SHALL CONSTITUTE A QUORUM OF THE EXECUTIVE BOARD FOR THE TRANSACTION OF BUSINESS.

ARTICLE VI

DUES

SECTION I - THE FISCAL YEAR OF THE ORGANIZATION SHALL BE FROM JANUARY 1ST TO DECEMBER 31ST AND THE ANNUAL DUES SHALL BE SET BY THE MEMBERSHIP AT A GENERAL MEETING.

ARTICLE VII

VACANCY

SECTION I - ANY VACANCY SHALL BE FILLED BY APPOINTMENT OF THE EXECUTIVE BOARD ONLY TO BE RATIFIED BY THE GENERAL MEMBERSHIP AT THE NEXT GENERAL MEETING BY A SIMPLE MAJORITY VOTE.

SECTION II - REMOVAL SHALL BE ACCOMPLISHED BY THE RECOMMENDATION OF THE STANDARD BEARER TO THE EXECUTIVE BOARD AND THEN SUBSEQUENTLY RATIFIED BY THE GENERAL MEMBERSHIP AT THE NEXT GENERAL MEETING BY A SIMPLE MAJORITY VOTE.

ARTICLE VIII

MEETINGS

SECTION I - GENERAL MEETINGS OF THIS ORGANIZATION WILL BE HELD ON THE THIRD WEDNESDAY OF EACH MONTH, WITH THE EXCEPTION OF THE MONTHS OF JULY & AUGUST.

SECTION II - SPECIAL MEETINGS CAN BE CALLED ANY TIME BY THE STANDARD BEARER; CHAIRMAN OF THE BOARD OF GOVERNORS; AND THE PRESIDENT. IN THE CASE OF INCLEMENT WEATHER CONDITIONS, THE GENERAL MEETING WILL BE HELD THE FOLLOWING MONTH.

ARTICLE IX

OFFICERS

SECTION I - ALL THE OFFICERS WILL SERVE IN THE CAPACITY THEIR OFFICES DICTATE.

1. THE PRESIDENT SHALL PRESIDE OVER ALL MEETINGS.
2. THE PRESIDENT SHALL APPOINT ALL COMMITTEE CHAIRMAN AND MEMBERS.
3. ALL VICE-PRESIDENTS SHALL SUCCEED one ANOTHER IN THE PRESIDENTIAL DUTIES AT THE ABSENCE OF THE OFFICERS IN ORDER OF THEIR RANK.
4. THE RECORDING SECRETARY SHALL KEEP THE MINUTES OF ALL THE MEETINGS AND SHALL FILE REPORTS IN THE PROPER MANNER AND TO BE RULED ON BY A SIMPLE MAJORITY OF A QUORUM.
5. THE CORRESPONDING SECRETARY SHALL NOTIFY ALL MEMBERS OF A MEETING AS DICTATED BY THE EXECUTIVE BOARD AND THOSE OFFICERS WHO ARE CHARGED BY THIS DOCUMENT TO DO SO.
6. THE TREASURER SHALL KEEP ACCURATE RECORDS OF ALL TRANSACTIONS ON ANY MONIES RECEIVED OR EXPENDED. ALL RECORDS WILL BE TURNED OVER BY THE TREASURER TO ANY NEAR TREASURER AS ELECTED.

ARTICLE X

ELECTION

SECTION I - A NOMINATING COMMITTEE WILL BE SELECTED BY THE STANDARD BEARER AND UNDER THE DIRECTION AND THE SUPERVISION OF THE PRESIDENT SHALL SELECT THE NOMINEES. AT THE TIME OF THE ELECTION OF OFFICERS ANY MEMBER FROM THE FLOOR WILL HAVE THE RIGHT TO NOMINATE ANY MEMBER IN GOOD STANDING FOR ANY OFFICE.

ARTICLE X (Cont.)

SECTION II - ALL OFFICERS WILL BE ELECTED TO OFFICE BY A SIMPLE MAJORITY OF VOTE BY MEMBERS PRESENT.

SECTION III - TERMS OF OFFICE SHALL BE FOR ONE YEAR.

SECTION IV - ALL MEMBERS OF THE BOARD OF GOVERNORS WILL SERVE AT THE PLEASURE AND WILL OF THE STANDARD BEARER.

SECTION V - ELECTION OF OFFICERS WILL BE BY CLOSED BALLOT ONLY WHEN THERE IS MORE THAN ONE PERSON NOMINATED FOR OFFICE.

ARTICLE XI

SECTION I - THE AGENDA SHALL BE COMPOSED OF:

1. CALL OF MEETING TO ORDER.
2. READING OF MINUTES.
3. TO CALL FOR REPORTS.
4. TO CALL FOR UNFINISHED BUSINESS.
5. TO CALL FOR NEW BUSINESS.
6. TREASURY REPORT.
7. ADJOURNMENT.

ARTICLE XII

SECTION II - THE CONSTITUTION SHALL BE IN EFFECT AT THE CONVENING OF THE FIRST MEETING OF THE MEMBERSHIP AT THE TIME OF THE ELECTION OF ALL OFFICERS AND THE APPOINTMENT OF THE BOARD OF GOVERNORS BY THE STANDARD BEARER.

SECTION II - ANY AMENDMENT TO THE CONSTITUTION CAN BE ISSUED BY ANY MEMBER BUT CAN ONLY BE RECOMMENDED BY THE EXECUTIVE BOARD AND THE STANDARD BEARER TO THE MEMBERSHIP BODY.

/fc 2/88